Innovations Academy Board Minutes: October 26, 2021 @ 6:00 pm

Meeting location(s) Telephonic, please use the public call in number

Innovations Academy 5454 Ruffin Rd San Diego, CA 92123	5519 McMillan Street Oakland, CA 94618	Public call in number 605-313-4802* Access code 151642

*Members of the public need not state their names when entering the conference call. Call-in number is provided as a convenience to the public.

Board Attendance

Nate Cooper	Stephen Rosen	Danielle Strachman	Cassidy Platt	Faraz Sharafi		

Others in Attendance

Christine Kuglen, director	Devon Woodruff, teacher	Tony Spitzberg, Asst. Director	Ali Kolb, Assmt & Accountability Coordinator		

Agenda

Topic	Minutes
➢ Call to order / roll call	Time / Date 6:05 p.m. 1. All board members are present and attendance was taken via roll call.
➢ Approval of current agenda	**Motion to approve current agenda -** Faraz noted that the word "COBRA" was missing from the agenda. Requested that be added before approving the agenda. Motion to approve modified agenda with "COBRA" added. 1st motion - Danielle Strachman 2nd motion- Nate Cooper **Vote**: Roll call vote In favor: Danielle, Nate, Faraz, Steve, Cassidy Opposed : 0 Abstain: 0
➢ Approval of prior month meeting minutes August 2021 Meeting Minutes	**Motion to approve past minutes** - 1st motion- Steve Rosen 2nd - Faraz Sharafi **Vote**: Roll call vote In favor: Steve. Faraz, Danielle, Nate, Cassidy Opposed : 0 Abstain: 0
➢ Public comments (3 mins per person)	no public comments
Updates o Teacher briefing (Cassidy)	Cassidy described the projects that are taking

o Assessment and Accountability briefing (Ali) o New teacher support update (Tony)	place in each grade level and some of the field trips that have been taken. She introduced Devon Woodruff, 7th grade teacher to speak about the work she is doing. Devon spoke about their Big Bear field trip and their project about ecosystems and hunger games fictional world. Ali briefed the board on the variety of work being done right now such as managing covid quarantines, assessment- getting a handle on where our students are academically using schoolwide assessments so we can identify strengths and gaps in learning. She also spoke about the new middle school assessment and new SE assessment which will help us quantify the SE work we do as part of our mission. She gave a curriculum update on our new math curriculum that was chosen by a committee last year. It is a problem based curriculum which matches the work we do. She also shared about the volunteer reading program, new TA for special education and supporting kids who are struggling these past year. Tony reported on the professional development in practice. He spoke about creating role plays for teachers to act out common scenarios to problem solve solutions and create interactive learning for teachers. Also stated that he is spending a lot of time in all of the new teachers' classrooms providing support for them to learn our methods. One of the main goals is to create consistency in our school. Tony mentioned that this year has been unprecedented in the struggles that we are seeing teachers having with student behavior and low levels of academics.
➢ Action item: Policies ESSER 3 Plan Approval	<u>Action Item</u> **Discussion**: Christine explained the ESSER 3 plan. Ali shared the goals of the funds and why some of the areas were chosen. ➢ **Motion to approve the ESSER 3 plan** ➢ 1st motion - Faraz Sharafi

Safety Plan Approval	2nd -Stephen Rosen **Vote**: Roll call vote In favor:Nate, Stephen, Cassidy, Faraz, Danielle Opposed : 0 Abstain: 0 **Discussion**: Safety Plan Approval. Tony shared that this plan is an update of last year's plan with only logistical changes. **Motion to** Approval of Comprehensive Safety Plan for 21-22 ➢ 1st motion - Nate Cooper 2nd -Danielle **Vote**: Roll call vote In favor: Nate, Steve, Cassidy Faraz, Danielle Opposed : 0 Abstain: 0
Board Resolution for the Spanish teacher to teach Spanish with a multiple subject credential - not current authorization	**Discussion**: Christine and Ali explained that the Spanish teacher has been working with a multiple subject credential but since the rules have changed, he needs to obtain a single subject credential. He is currently working to do so. What the board is approving is an authorization to work with a credential other than the current authorization. **Motion** to approve the resolution to teach subjects other than current authorization held. ➢ 1st motion - Stephen Rosen 2nd -Faraz Sharafi **Vote**: Roll call vote In favor: Nate, Steve, Danielle, Cassidy, Faraz Opposed : 0 Abstain: 0
Family Handbook Approval	**Discussion**: Christine shared that all the changes for this year were highlighted in red. They were mainly dates, names of people in certain positions and a change in the complaint section made by our legal team based on legislative changes. **Motion to approve Family Handbook 21-22** ➢ 1st motion - Nate Cooper 2nd - Danielle Strachman **Vote**: Roll call vote In favor: Danielle, Nate, Faraz, Steve, Cassidy Opposed : 0 Abstain: 0

➢Action Item: Purchases Playground Structure(s) Presentation ➢Action Item: New bank account for FSA and COBRA Approval of opening of a	<u>Action Item 1 -</u> **Discussion**: Christine presented 4 different structures and discussed the benefits and drawbacks. She expressed the need for something sooner than later as the students are really lacking play equipment on the year. Nate and Stephen expressed trepidation with such a large expense and requested more quotes for similar structures to guarantee that due diligence was done in the process of obtaining this expensive equipment. Stephen agreed to get competitive bids for the same Explorer Dome and once that information is available a special meeting will be called to discuss. ➢ **Vote**: No vote at this time. IA has recently established an Flexible Spending Account (FSA) for salaried employees and discovered that COBRA could be more easily managed through a third party system. In order for that to function, we need to give them access to a bank account. Christine does not think it wise to allow them access to our general account and has asked to establish a new bank account exclusively for FSA payments and COBRA. **Motion to approve the opening of a new bank account at Chase Bank with Christine as the signer that will be used for FSA and COBRA.** 1st motion - Nate Cooper 2nd - Faraz Sharafi Vote taken via roll call: In favor: Nate, Stephen, Faraz, Cassidy, Danielle Opposed : 0 Abstain: 0
➢ Retreat Discussion items	
Decide new board terms Decide on altering bylaws to change wording	New board terms were agreed upon at the last meeting. Christine was not present at the end of the meeting so she had added it here unnecessarily. The bylaws are very specific about when the

for board retreat date	retreat will take place. This has been an issue for the board. Nate requested that Christine write up a change in the bylaws to make the board retreat more flexible each year. Nate asked that the change be presented at the next meeting.
➢ Next board meeting	
o Confirm date of next meeting	Dec 7th, 2021 at 6 p.m.
o Identify agenda items for next meeting	
Meeting adjourned	7:32 p.m.

The foregoing minutes were approved by the Board of Directors of Innovations Academy on _____.

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Secretary

Please contact Innovations Academy Board @ Board@InnovationsAcademy.org if you require special assistance or a listening device to attend the Board Meeting. Requests must be made 48 hours in advance.

1. TELECONFERENCE MEETINGS. Members of the Board of Directors may participate in teleconference meetings so long as all of the following requirements in the Brown Act are complied with:

    - At a minimum, a quorum of the members of the Board of Directors shall participate in the teleconference meeting from locations within the boundaries of the State of California;

    - All votes taken during a teleconference meeting shall be by roll call;

    - If the Board of Directors elects to use teleconferencing, it shall post agendas at all teleconference locations with each teleconference location being identified in the notice and agenda of the meeting;

    - All locations where a member of the Board of Directors constituting the quorum participates in a meeting via teleconference must be fully accessible to members of the public and shall be listed on the agenda;

    - Members of the public must be able to hear what is said during the meeting and shall be provided with an opportunity to address the Board of Directors directly at each teleconference location; and

    - The agenda shall indicate that members of the public attending a meeting conducted via teleconference need not give their name when entering the conference call.

    - The Brown Act prohibits requiring members of the public, to provide their names as a condition of attendance at the meeting; however, those wishing to speak may be required to identify themselves.