

Innovations Academy Board Meeting: December 13, 2016 @ 6:00 pm

Meeting location(s)

Innovations Academy 10380 Spring Canyon Road San Diego, CA 92131	5519 McMillan Street Oakland, CA 94618	Public call in number 641-715-0861* Access code 151642
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*Members of the public need not state their names when entering the conference call. Call-in number is provided as a convenience to the public.

Board Attendance

Danielle Stratchman	Nathan Cooper	Tony Spitzberg				
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Others in Attendance

Christine Kuglen	Delano Jones					
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Agenda

Topic	Minutes
➤ Call to order / roll call	
➤ Approval of current agenda	Vote:
➤ Approval of prior month meeting minutes	Vote:
➤ Public comments (3 mins per person)	
➤ Board applicant introductions	
➤ Reports	
○ Teacher briefing (Tony)	Discussion:
○ Financial update (Delano)	
○ Director update (Christine) <ul style="list-style-type: none"> ✓ Full time & Part time capacity/enrollment ✓ LCAP implementation ✓ School relocation 	<u>Item – Director Update</u> Discussion:
➤ Action items	
○ Approve new board members	<u>Item - Approve new board members</u> Discussion:
○ LCAP goal review	Vote:
○ Approve 1st interim financials	<u>Item – LCAP goal review</u> Discussion:
○ Approve annual financial audit—draft attached, but Auditors will provide final copy to board	<u>Item – Approve 1st interim financials</u> Discussion:
○ P-1 Attendance reports due to SDUSD—	Vote:

Topic	Minutes
<p>N/A</p> <ul style="list-style-type: none"> ○ Approve revised Working Budget (revised based on actual enrollment) 	<p><u>Item – Approve annual financial audit</u> Discussion: Vote:</p> <p><u>Item – P-1 Attendance reports due to SDUSD</u> Discussion: Vote:</p> <p><u>Item – Approve revised Working Budget (revised based on actual enrollment)</u> Discussion: Vote:</p>
➤ Discussion items	
<ul style="list-style-type: none"> ○ IA Board recruitment (All) ○ Potential new board members ○ New policy review (permanent discussion item) <ul style="list-style-type: none"> • Approve Individual Education Evaluation (IEE) templates 	<ul style="list-style-type: none"> ○ <u>Item – IA Board recruitment (All)</u> Discussion: ○ <u>Potential new board members</u> Discussion: ○ <u>Approve Individual Education Evaluation (IEE) templates</u> Discussion: Vote:
<ul style="list-style-type: none"> ○ Tasks for next meeting 	<ul style="list-style-type: none"> - Delano to adjust calendar for new meeting schedule.
➤ Next board meeting	
<ul style="list-style-type: none"> ○ Confirm date of next meeting 	
<ul style="list-style-type: none"> ○ Identify agenda items for next meeting 	
Meeting adjourned	

The foregoing minutes were approved by the Board of Directors of Innovations Academy on _____.

Secretary

Please contact Innovations Academy Board @ Board@InnovationsAcademy.org if you require special assistance or a listening device to attend the Board Meeting. Requests must be made 48 hours in advance.

1. TELECONFERENCE MEETINGS. Members of the Board of Directors may participate in teleconference meetings so long as all of the following requirements in the Brown Act are complied with:

- At a minimum, a quorum of the members of the Board of Directors shall participate in the teleconference meeting from locations within the boundaries of the State of California;
- All votes taken during a teleconference meeting shall be by roll call;
- If the Board of Directors elects to use teleconferencing, it shall post agendas at all teleconference locations with each teleconference location being identified in the notice and agenda of the meeting;
- All locations where a member of the Board of Directors constituting the quorum participates in a meeting via teleconference must be fully accessible to members of the public and shall be listed on the agenda;
- Members of the public must be able to hear what is said during the meeting and shall be provided with an opportunity to address the Board of Directors directly at each teleconference location; and
- The agenda shall indicate that members of the public attending a meeting conducted via teleconference need not give their name when entering the conference call.
- The Brown Act prohibits requiring members of the public, to provide their names as a condition of attendance at the meeting; however, those wishing to speak may be required to identify themselves.

Individual Education Evaluation (IEE)

IEE at Parent Expense

The local education agency (LEA) governing board acknowledges that a parent/guardian has the right to obtain an independent educational evaluations (IEE) at their own expense at any time. In these circumstances, the *(title of school leader)* or designee(s) shall ensure that the student's independent education plan (IEP) team shall consider the results of the IEE when determining an offer of a free appropriate public education (FAPE) for the student. However, the results of an IEE will not dictate the IEP team's determinations.

If a parent/guardian requests reimbursement for an IEE assessment obtained by the parent/guardian at their own expense, the *(title of school leader)* or designee(s) shall ensure that the unilaterally obtained IEE meets the LEA criteria discussed in this policy.

IEE at Public Expense

The local education agency (LEA) governing board recognizes that federal and state laws provide parents/guardians of students with disabilities with the right to obtain an IEE, at public expense, when the parent/guardian disagrees with an assessment conducted by the LEA within the last two years.

The *(title of school leader)* or designee(s) shall ensure that when a parent/guardian requests an IEE at public expense the LEA/district shall provide the parent/guardian with a copy of their Procedural Safeguards *and* either:

- I. Initiate a due process hearing to show that the evaluation, completed by the LEA/district, is appropriate; or
- II. Provide the parent/guardian with information about where an IEE may be obtained, the LEA's criteria applicable for IEEs, and ensure that an IEE is provided at public expense.

In instances in which the LEA is granting the parent's request for an IEE, the *(title of school leader)* or designee(s) shall ensure the following:

1. The criteria under which the IEE is obtained at public expense, including the location of the evaluation and the qualifications of the examiner, must be the same as the criteria that the LEA uses when it initiates an evaluation.
2. The LEA does not impose conditions or timelines related to obtaining an IEE at public expense.
3. All assessments shall be completed by persons competent to perform the assessment as determined by the LEA.
4. The IEE shall be administered by an evaluator who holds equivalent certifications, licenses, or other qualifications that would be required of the LEA staff to provide similar evaluations.
5. A parent/guardian shall have the opportunity to demonstrate that unique circumstances justify a waiver of any of the criteria listed above as defined by the LEA.

IEE Cost Determination

The cost determination for an IEE shall be comparable to the costs incurred by the LEA when it uses its own employees or contractors to complete an assessment, whenever possible. As a result,

the *(title of school leader)* or designee(s) shall provide a parent/guardian with a recommended cost ceiling. The cost ceiling shall be updated *(once every three years)* and determined by averaging the cost of the following three assessors:

- I. The cost of an assessment provided by a LEA employee;
- II. The cost of an assessment provided by a neighboring LEA; and
- III. The cost of an assessment provided by a private service provider, with appropriate qualifications, within *(40 miles)* from the LEA.

The *(title of school leader)* or designee(s) shall ensure a parent/guardian may demonstrate that unique circumstances, related to the student's educational need(s), justify a financial waiver of any of the cost ceiling as defined by the LEA.

The *(title of school leader)* or designee(s) shall request that the parent/guardian voluntarily have their private health insurance pay the costs of the IEE if covered by their insurance. However, the LEA governing board recognizes that federal and state laws specify that parents/guardians are not required to have private insurance cover the costs of an IEE if the process would result in a financial cost to the parent/guardian including but not limited to:

- I. A decrease in available lifetime coverage or any other benefit under an insurance policy;
- II. An increase in premiums or the discontinuance of the policy; or
- III. An out-of-pocket expense such as payment of a deductible amount incurred in filing a claim.

LEA Name

School Board Policy Number

Legal References

California Education Code Section 56322

California Education Code Section 56329

34 CFR 300.502

Adopted

(Date)

SAMPLE

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