# Innovations Academy Board Meeting: August 23, 2016 @ 6:00 pm

*Meeting location(s)*

| Innovations Academy<br>10380 Spring Canyon Road<br>San Diego, CA 92131 | 5519 McMillan Street<br>Oakland, CA 94618 | Public call in number 605-562-3140*<br>Access code 151642 |
|---|---|---|

*Members of the public need not state their names when entering the conference call. Call-in number is provided as a convenience to the public.

*Board Attendance*

| Nathan Cooper | Danielle Strachman | Tony Spitzberg | | | | |
|---|---|---|---|---|---|---|

*Others in Attendance*

| Christine Kuglen | Delano Jones | | | | | |
|---|---|---|---|---|---|---|

*Agenda*

| Topic | Minutes |
|---|---|
| ➢ Call to order / roll call | 6:10pm |
| ➢ Approval of current agenda | Vote: Approved |
| ➢ Approval of prior month meeting minutes | Vote: Approved |
| ➢ Public comments (3 mins per person) | |
| ➢ Reports | |
|    o Teacher briefing (Tony) | Discussion: Teachers just completed trainings in Positive Discipline and Project-Based Learning. |
|    o Financial update (Delano)<br>     ✓ SDUSD site visit | |
|    o Director update (Christine)<br>     ✓ Full time capacity/enrollment<br>     ✓ Part time capacity/enrollment<br>     ✓ LCAP implementation<br>     ✓ School relocation | Item – Director Update<br>Discussion: We were at 365 students and we expect 425 students. HLC has a wait list. We have new architects and we looked at a new site in Mira Mesa. |
| ➢ Action items | |
|    o Annual director evaluation (confirm milestones met; POL format?)<br>   o P-3 Attendance reports due to district (for prior fiscal year)<br>   o Approve Unaudited Actuals<br>   o Annual director evaluation (set upcoming school year milestones)<br>   o Approve upcoming school year employee and parent handbooks | Item – P-3 Attendance reports due to district (for prior fiscal year)<br>Discussion:<br>Vote:<br><br>Item - Annual director evaluation (set upcoming school year milestones)<br>Discussion: Item moved to next meeting.<br>Vote:<br><br>Item – Approve Unaudited Actuals |

| Topic | Minutes |
|---|---|
| | Discussion: We have a net income of about $434,000 over the year. We are in a good place and growing exponentially. |
| | Vote: Approved |
| | |
| | Discussion: |
| | Vote: |
| | <u>Approve upcoming 16/17 school year employee and parent handbooks</u> |
| | Discussion: Nate suggests amending termination statement on Pg. 11 of employee handbook. |
| | Vote: Approved |
| | |
| ➢ Discussion items | |
|    o IA Board recruitment (All)<br>   o Schedule for Board meetings (All) | o <u>Item – IA Board recruitment (All)</u><br>   Discussion: Tony coming off the board as voting member, but will continue to attend meetings.<br>o <u>Schedule for Board meetings (All)</u><br>   Suggested board meeting schedule: Aug/Sept – Late November or First week in Dec – March – June. Agreed upon board meeting dates: Board Retreat: 10/4 @ 6pm. Board Meeting Schedule: 12/6, 3/14, 6/13 Christine can call a board meeting for support. |
|    o Assign new action/discussion items | |
| ➢ Next board meeting | |
|    o Confirm date of next meeting | o Item – Annual director evaluation (set upcoming school year milestones) |
|    o Identify agenda items for next meeting | |
| | Meeting adjourned at 7:08pm |

The foregoing minutes were approved by the Board of Directors of Innovations Academy on _____.

_____
Secretary

Please contact Innovations Academy Board @ Board@InnovationsAcademy.org if you require special assistance or a listening device to attend the Board Meeting.  Requests must be made 48 hours in advance.

1. TELECONFERENCE MEETINGS. Members of the Board of Directors may participate in teleconference meetings so long as all of the following requirements in the Brown Act are complied with:

- At a minimum, a quorum of the members of the Board of Directors shall participate in the teleconference meeting from locations within the boundaries of the State of California;

- All votes taken during a teleconference meeting shall be by roll call;

- If the Board of Directors elects to use teleconferencing, it shall post agendas at all teleconference locations with each teleconference location being identified in the notice and agenda of the meeting;

- All locations where a member of the Board of Directors constituting the quorum participates in a meeting via teleconference must be fully accessible to members of the public and shall be listed on the agenda;

- Members of the public must be able to hear what is said during the meeting and shall be provided with an opportunity to address the Board of Directors directly at each teleconference location; and

- The agenda shall indicate that members of the public attending a meeting conducted via teleconference need not give their name when entering the conference call.

- The Brown Act prohibits requiring members of the public, to provide their names as a condition of attendance at the meeting; however, those wishing to speak may be required to identify themselves.